

**Virginia Association for the Gifted**

c/o Karen Angell  
13452 Silver Hill Road  
Sumerduck, VA 22742

Dear Exhibitor:

The Virginia Association for the Gifted will be hosting their state conference at the Williamsburg Marriott in Williamsburg, Virginia on **October 22-24, 2009**. We are inviting exhibitors to display and sell their materials to approximately 400 administrators, parents, and teachers of gifted students from across the state of Virginia. The conference highlights national experts in the field of gifted education and draws a large attendance. We offer several options in which you may be interested (singly or in combination):

**Exhibit for sale or demonstration:** We will provide table display space, which will include one table, two chairs, and a tablecloth drape to exhibit/sell, your materials. These exhibits will be held on Friday from 7:00 am to 5:00 pm and Saturday from 7:00 am to 1:00 pm. Set-up time is scheduled for Thursday between 10:00 am and 5:00 pm or Friday morning between 6:00 am and 7:00 am. The exhibit space must be cleaned and cleared by 2:00 pm on Saturday. Fees will be as follows:

<b>Ballroom</b>	1 table.....\$350.00	<b>Promenade</b>	1 table.....\$500.00
	2 tables.....\$450.00		2 tables .....\$600.00
	3 tables.....\$550.00		3 tables .....\$700.00

**Non-Profit Organizations:**

<b>Ballroom</b>	1 table .....\$125.00	<b>Promenade</b>	1 table.....\$175.00
	2 tables.....\$225.00		2 tables.....\$275.00

**Distribution of literature:** Your catalog/brochure or other items will be included in registrants' packets or on a prominent table for pick up. The fee for this service will be \$100.00.

**Door prize contribution and recognition:** If you provide a book, game, teaching material or other item related to the field of gifted education to be used as a door prize, we will recognize your company.

**Sponsorship of lunch, continental breakfast or break out:** The contributors will be listed in the program and will be recognized at the appropriate lunch/continental breakfast/break outs. This will be on a first registered, first accommodated basis.

The sponsorship would be:

Lunch..... \$1000.00

Continental Breakfast/Break Out Sessions.....\$500.00

**Presentation at conference [scheduled session]:** If you would like to present, please complete the Call for Proposal sheet.

In order to facilitate our planning, please mail back the attached form and the applicable registration fee as soon as possible. Our display space is limited and will be assigned as **registration forms and fees** are received.

Storage space at the hotel is limited. If you ship your display ahead of time, the hotel will be able to store it for a maximum of three days. Please make arrangements directly with the hotel and mark all boxes with **"VAG October 22-24."**

For hotel reservations you may use the conference rate and make arrangements directly with the hotel (code VAG). Hotel details will be available on the web site at: [www.vagifted.org](http://www.vagifted.org)

We hope to see you in Williamsburg, Virginia in October 2009.

Sincerely,

Karen J. Angell  
Exhibitor Coordinator

Questions???

Phone: 540-522-1294

Email: kangell@fcps1.org

**VIRGINIA ASSOCIATION FOR THE GIFTED  
CONFERENCE 2007  
MARRIOTT HOTEL  
WILLIAMSBURG, VA  
OCTOBER 22-24, 2009  
EXHIBITOR RESERVATION FORM**

Company Name : \_\_\_\_\_

Contact Person : \_\_\_\_\_

Address : \_\_\_\_\_

Phone : \_\_\_\_\_ Fax: \_\_\_\_\_ E- mail : \_\_\_\_\_

I wish to reserve the following for the VAG Conference:

Table/ Display space in Ballroom\* (each table includes 2 chairs and table cover)  
\_\_\_ 1 table @ \$350.00      \_\_\_ 1 table @ \$125.00 (Non-Profit)  
\_\_\_ 2 tables @ \$450.00      \_\_\_ 2 tables @ \$ 225.00 (Non-Profit)  
\_\_\_ 3 tables @ \$550.00

Table/ Display space in Promenade\* (each table includes 2 chairs and table cover)  
\_\_\_ 1 table @ \$500.00      \_\_\_ 1 table @ \$175.00 (Non-Profit)  
\_\_\_ 2 tables @ \$600.00      \_\_\_ 2 tables @ \$275.00 (Non-Profit)  
\_\_\_ 3 tables @ \$700.00

\* Table display locations will be allocated on a first registered, first accommodated basis!

\_\_\_ We will sponsor lunch, continental breakfast or break out for conference attendees.  
    \_\_\_ \$1000.00 for lunch      \_\_\_ \$500.00 for continental breakfast/breakout

\_\_\_ We will provide a door prize (brought to conference.)

\_\_\_ Our organization would like to present at the conference.

\_\_\_ We will not be able to participate, but keep us on the mailing list for future VAG conferences.

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Enclose check made to "VAG" with notation of exhibitor.

Remit to:      Karen J. Angell  
                  VAG Conference  
                  13452 Silver Hill Road  
                  Sumerduck, VA 22742  
                  Phone: (540-522-1294)  
                  E-mail : kangell@fcps1.org

DEADLINE FOR TABLE RESERVATION or CONFERENCE PROGRAM ACKNOWLEDGEMENT IS  
JUNE 30, 2009.

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend and hold harmless the Hotel, its owner, and its management company, as well as their respective agents, servants and employees from any and all such losses, damages and claims.

Signature of Exhibitor \_\_\_\_\_ Date \_\_\_\_\_